

Pueblo High School Counseling Department Master Calendar for the 2021-2022 SY ~ Based on the American School Counselor Association (ASCA) National Model

<p>August Counseling Dept. PD for teachers before school starts ECAPs begin 1st Quarter Scheduling adjustments Credit recovery plans begin Enrolling new students ongoing PCC registration for dual enrollment ongoing Check for Academy student status Meet with students for Flinn and Baird Scholarship College application drives YOTO registration ongoing McKinney Vento enrollment ongoing 504 Plan reviews Update the School Profile for college application uploads Recruitment of Academy students Deadline to enroll in Academy – Friday of the 2nd week of school</p>	<p>September Mental Health Related PD Disseminate updated tutoring list Mr. Pueblo Warrior Pageant kick-off Parent/Teacher Conference Night Filling out college applications continues ASVAB (TBA) AZ Fall College Tour at PHS (virtual) Open House Identification and recruitment of future Academy freshmen in PHS Algebra 1 and on the May COGAT list</p>	<p>October Flinn Scholarship is due GATES Millennium Scholarship is due Financial Aide Drive Fall Awards Assembly STEP Presentation PSAT Testing ACT Testing for current seniors Tucson College Night Phoenix College Fair Oct.1- Priority deadlines for in-state, private, & public university applications Advisory Council meeting at the end of 1st Quarter Fall graduation status letters to parents October FAFSA Night AP Testing Registration Begins</p>
<p>November TUSD High School Expo (TBA) Juniors: ROTC Scholarship and Dorrance info. sessions National Hispanic Institute (TBA) Common Application Early Decision deadline is Nov.1 Linking Southwest Heritage Through Archaeology PD (TBA) November FAFSA Night AP Testing Registration Deadline Faculty & Staff Pueblo Warrior Pageant Fundraiser</p>	<p>December Scheduling adjustments Master schedule conflict matrix Clearing December grads Advisory Council at the end of 2nd Quarter December FAFSA Night</p>	<p>January Paper Course Selection process with 8-11 graders Online HS Course Selection Process Enrolling new students ongoing Meeting with seniors reg. credit recovery plans Scheduling adjustments AmeriCorps FAFSA support Spring Graduation Status Letters to Senior Parents Submit Common Application Mid-Year Reports January FAFSA Night Check for Academy student status Identification and recruitment of future Academy freshmen Preparing seniors for interviews with admissions officers</p>
<p>February National School Counselors' Week Counseling Dept. student-led PD Spring Awards Assembly Spring Sr. ECAP's begin Middle School Online Course Selection Dorrance Scholarship Application due Parent/Teacher Conference Night & Senior Family Mandatory Mting. Mr. Pueblo Warrior Pageant ASVAB support continued AzSCA Conference February FAFSA Night PCPAcademy recruitment</p>	<p>March National School Social Worker Appreciation Week Juniors: Quest Bridge Top 10% College & Career Week (TBA) College & Career Night (TBA) NCAA Student/Parent info session with uploading of student/ athlete info. March FAFSA Night Future Freshman Night Start recruiting for Algebra 1 and CTE pipeline 8th graders Advisory Council meeting at the end of 3rd Quarter</p>	<p>April Senior Academy Volunteer/Capstone Project Presentations for PD Building schedules Summer School Kick Off Juniors: AZ Boys' & Girls' State deadline PCC registration for juniors Begin Senior Surveys ACT Testing for Juniors (TBA) NCAA update of course offerings April FAFSA Night PCPAcademy Gala Summer Opportunities – Jobs & Internships</p>
<p>May Pueblo Ivy League PD Senior Declaration Night Senior/Administrator Spring Assembly AP Exams Senior Surveys due!!! Identify and meet with potential Pueblo Ivy Leaguers Submit Common Application End-of-Year Reports for seniors Senior Honors Night Senior Legacy Brunch Senior Attendance Appeal Committee work Get 2nd Sem. Perfect Attendance Data for Fall Awards As. (TBA) End of Year District Data from High Schools May FAFSA Night Advisory Council meeting at the end of 4th Quarter Annual Counseling Dept. Planning Retreat</p>	<p>June Summer School Freshman Bridge Program & Algebra Academy 9-11 Attendance Appeal Committee work All Counselors work on: - 9-12 Credit Checks - Master Calendar of Events & Lessons - Counselor duties - Update pamphlet and web site - Informational Form for Parents by grade level Submit Closing the Gap Results Report to District End-of-Year Academy Outcome Data</p>	<p>July Scheduling adjustments and creation of new schedules for new registrants TUSD HS Counselors work begins Submit list of PD from Counseling Dept. & PCPAcademy for next year Update Progress Over Time Data Table</p> <p align="right">Updated by Pueblo HS Counseling Dept. 8/20/2021</p>

COUNSELING DEPARTMENT ASCA MODEL DUTIES FOR 2021-2022 SCHOOL YEAR

QTR.	ECAP (ASCA Individual Planning - 1 of 4)	GUIDANCE LESSONS (ASCA Guidance Curriculum – 2 of 4)	FAMILY CAFECITOS, FAMILY NIGHTS & SUPPORT GROUPS (ASCA System Support – 3 of 4)
Ongoing	Seniors – Dr. Toro Individual	1st Quarter: Sexual Assault Prevention 1ST Quarter Personal Statements (Through Senior English classes- Tentative) 1st Quarter FAFSA FSA ID #s & Online Application (Seniors through Econ./Gov't. classes)	<u>Pueblo Family Cafecitos:</u> September: FAFSA Info. Session & High School Success October: Social Emotional wellness, suicide awareness, support groups, family resources November: AVID & JTED December: Course Selection & Dual Enrollment January: CTE & Fine/Performing Arts Information February: ACT & AP Testing and Preparation March: Graduation Information April: Summer School & Opportunities May: Next Steps, clubs & interscholastics <i>** Topics and dates are subject to change**</i> <u>Support Groups Based on Students Needs Assessment</u> <u>Online Survey & ACE Questionnaire:</u> -Transitioning to high school success -Pueblo Dreamers -Destress -Grief & Loss -Empowerment -Undecided on life after high school -First gen group Healthy relationships <u>Counseling Department & Resource Drive Thru:</u> During both lunches M = Morales-Mapp T = Lamadrid & Richardson W = Luna & Matanza TH = Toro F = Vazquez-Mata Updated by Pueblo HS Counseling Dept. 4/6/2021
Ongoing	Juniors – Mrs. Morales-Mapp Individual	2nd Quarter: Interest & Personality Inventory Lesson 2nd Quarter FAFSA and Financial Aid	
Ongoing	Sophomores – Ms. Lamadrid Individual	3rd Quarter: Course Selection 3rd Quarter Getting for Next Steps: Seniors (Through Social Studies classes)	
Ongoing	Freshmen – Ms. Luna In class groups and individual	4th Quarter: Summer Resources Senior Survey: Seniors (Through Math classes)	
***	AVID Students Throughout the year Facilitated by AVID Counselor Liaison	Guidance lessons throughout the year (**In the AVID classroom**)	

ASCA Counseling Services (4 of 4): Personal/Social counseling ongoing throughout the school year

Counseling Professional Development, In-services, Trainings, and Meetings: Ongoing throughout the school year ***- Throughout the year

